



Raising aspirations for all through excellence, quality and innovation

4th October 2017

Dear Parent / Carer,

We are pleased to have secured the services of two new bus companies who are providing an improved school bus service to students from Horizon Community College, 478 Monk Bretton / 479 Worsbrough.

We are keen to ensure that the behaviour and conduct of students on these buses is befitting of the college and that they have a safe and pleasant journey to and from school. From **Tuesday 7th November 2017** Horizon CC will introduce a new bus pass system. Only students with these passes will be allowed to use our school buses. This will ensure that all students who are using this service do so in a responsible and mature manner.

Passes will be issued to students free of charge and will need to be shown when students access the bus and pay their fare. Students without a pass will not be allowed to use the bus. If a student loses this pass they should go to Student Reception where they will be issued with a temporary pass for that day. A new one will be made and replacement passes will be charged at £1 each.

In order to ensure that journeys are safe the following rules apply to bus use;

- 1) No standing up whilst the bus is moving
- 2) No shouting or making too much noise
- 3) No abusive or antisocial behaviour
- 4) No litter to be dropped on the bus
- 5) No damage to the bus including graffiti. All damage must be reported to the driver.
- 6) Be polite and aware of others

Students who break these rules will have their pass removed and will be banned from using the bus meaning that they will need to find alternative modes of transport to college. Any damage to buses will also be reported to the Police as a criminal offence. This will ensure that all students that are using the buses do so responsibly and that all students have a positive experience on the buses.

Principal: Mr Nick Bowen

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Barnsley S70 6PD

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Specialising in Performing Arts, Sport and Community Enterprise

Attached is a return form that must be returned to Student Reception by **Wednesday 18th October 2017** in order to process these passes before the half-term holiday. From **Tuesday 7th November 2017** bus drivers will ask to see passes and those without will not be able to use this service.

Yours Faithfully

Mr M. Wright

Vice-Principal Horizon CC

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Horizon CC Bus Pass System

Please return to Student Reception **by Wednesday 18th October 2017**

My child Form

Travels on service *478 Monk Bretton / 479 Worsbrough

*please delete as appropriate

I acknowledge the above rules and understand if my child breaks these rules he / she will have their bus pass revoked and be banned from using the bus.

I also acknowledge that if a replacement bus pass is required a £1 charge will be incurred.

Signed Parent / Carer

Date

Main Parent / Carer email address

Main Parent / Carer mobile number